



**Summer 2026**  
**Enrichment Teacher**  
*(Music, Art, Technology, or SEL)*  
**Job Description**

**Role Purpose:**

The Enrichment Teacher expands scholar learning through hands-on, engaging experiences that build confidence, curiosity, and joy. This role delivers structured enrichment lessons in Music, Art, Technology, or Social-Emotional Learning (SEL) that support whole-child development while reinforcing consistent routines, expectations, and positive scholar culture. Enrichment Teachers help scholars stay regulated, connected, and motivated through meaningful activities that feel different from the school day while still supporting strong learning habits.

**What You Lead:**

- A safe, engaging enrichment environment with clear routines and high participation
- Enrichment lessons that build skills, confidence, and positive peer culture
- Structured activities that support creativity, movement, teamwork, and problem-solving
- Consistent expectations that reinforce the broader program culture across spaces

**Core Responsibilities:**

*Lesson Planning And Enrichment Delivery*

- Plan and facilitate enrichment lessons in Music, Art, Technology, or SEL that are active, hands-on, and developmentally appropriate.
- Prepare materials in advance and organize the space so activities begin on time and run smoothly.
- Differentiate activities so scholars can participate successfully across varied skill levels and learning needs.
- Use clear routines for supplies, technology use, movement, and cleanup so scholars learn independence and responsibility.

*Scholar Engagement And Culture*

- Establish consistent routines and expectations that promote safety, respect, and positive participation.
- Use proactive supports to prevent common disruptions and maintain high engagement.
- Build a welcoming environment where scholars take healthy risks, practice teamwork, and experience success.
- Reinforce SEL skills through everyday moments by modeling emotional regulation, respectful communication, and problem-solving.

*Coordination With Classroom Teams And Leadership*

- Coordinate with the Enrichment And Operations Coordinator to align schedules, transitions, space needs, and materials readiness.
- Communicate scholar trends and behavior patterns that impact the enrichment space so staff can support scholars consistently.
- Participate in required staff meetings, trainings, and planning sessions to stay aligned with program priorities.

### *Supervision And Whole-Day Responsibilities*

- Support scholar supervision during transitions into and out of enrichment spaces.
- Participate in field trips and special events as assigned and reinforce program routines across settings.
- Maintain orderly, safe spaces and support end-of-day reset procedures for materials and rooms.

### *What Success Looks Like*

- Enrichment blocks start on time, stay structured, and keep scholars engaged.
- Scholars feel excited to participate and experience enrichment as a meaningful part of their day.
- Routines and expectations are consistent across enrichment and classroom spaces.
- Scholar behavior is proactively supported, and the enrichment environment remains safe and calm.
- Communication with the Enrichment And Operations Coordinator prevents small issues from becoming repeated disruptions.

### *Qualifications And Mindset*

- Experience teaching, coaching, facilitating, or leading youth activities in schools, OST, camps, arts, athletics, technology, or SEL settings.
- Strong group facilitation and the ability to maintain structure while keeping activities engaging.
- Reliable planning habits, strong follow-through, and comfort managing materials and space setup.
- Commitment to scholar-centered enrichment and the belief that learning happens through relationships, routines, and meaningful experiences.

**Time:** The 2026 program will run from Thursday, June 4th through Thursday, July 2nd with mandatory post planning on Wednesday, July 6th. Mandatory orientation, planning and classroom set-up is scheduled for Wednesday, June 3rd. Staff may be assigned to the Horizons Scholar Assessment Day on Saturday, May 2nd. The program will be closed on Thursday, June 19th.

**Pay:** Certified Lead Teachers can earn up to \$4,400 (pay adjusted for time away from the program) for pre-training, Scholar Assessment Day/Family Orientation, a four-week program, and post planning.

**What is Horizons at Georgia Tech?** Horizons at Georgia Tech seeks to help children of limited financial means to find success in school and to set high goals for themselves including high school graduation and participation in post-secondary educational experiences. Horizons is committed to the development of the whole child through experiences that enhance confidence, foster awareness of community responsibility, build problem-solving skills, and encourage a life-long interest in learning. All Horizons students learn how to swim, making them safer and building confidence. We encourage children to take charge of their lives and realize their full potential. Come join our amazing program! For more information on Horizons at Georgia Tech please visit [www.horizonsnational.org](http://www.horizonsnational.org), [www.horizonsatlanta.org](http://www.horizonsatlanta.org) or <https://expandedlearning.ceismc.gatech.edu/horizons/about>.

## **Enrichment Teacher (Music, Art, Technology, And SEL): Day-To-Day Jobs, Duties, And Responsibilities**

### *Daily Non-Negotiables*

- Prepare enrichment lesson plans and materials before scholars arrive.
- Set up the enrichment space so transitions in are smooth and activities can begin quickly.
- Teach enrichment blocks with clear routines, high participation, and safe supervision.
- Use proactive behavior supports and quick resets to keep scholars regulated and engaged.
- Coordinate transitions and schedule needs with the Enrichment And Operations Coordinator.
- Reset and organize enrichment spaces and materials at the end of each day.

### *Weekly And Milestone Duties*

- Attend required trainings, meetings, and planning sessions.
- Support program events and field trips as assigned.
- Contribute to end-of-program closeout and materials return procedures.

### *Rapid-Response Responsibilities (As Needed)*

- Adjust enrichment plans when schedules shift, space changes, or scholar needs require modifications.
- Provide support during coverage gaps or high-movement moments as directed.
- Flag safety concerns, recurring behavior patterns, or space issues to the Enrichment And Operations Coordinator.